

## SETTING UP YOUR ACCOUNT IN THE PICKLEBALL ALBERTA SITE

Step 1. If you clicked on the link "PICKLEBALL ALBERTA MEMBERSHIP SYSTEM (WILD APRICOT) skip Step 1 and go to Step 2)

To go to Pickleball Alberta membership site:

Hold down the Ctrl button on your keyboard and at the same time clicking the blue link below.

<http://pickleballalberta.org/membership/>

Once on Pickleball Alberta site look for the link "Active Members can click here to access the Pickleball in Alberta membership system" and click on it (see example below highlighted in yellow)

### Membership System for Pickleball in Alberta

Pickleball Alberta has a new centralized, on-line membership system to streamline membership processing at the club, provincial and national levels for pickleball in Alberta.

When you join an affiliated Club you are automatically a member of Pickleball Alberta and Pickleball Canada. The central on-line membership system also allows for individuals to belong to more than one club.

Individuals who are not members of a club in Alberta can use the on-line membership system to join Pickleball Alberta and Pickleball Canada.

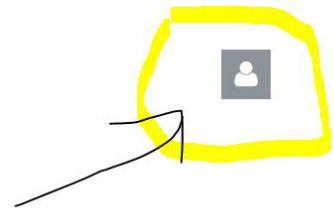
Individuals wanting to join a club should contact the club directly (see club listing below) or Pickleball Alberta. Clubs are the primary point of contact for the majority of pickleball players in Alberta and are able to help with the membership application process.

Active Members can [click here to access the Pickleball in Alberta membership system to.](#)



### Step 2.

When you get to the next screen click the highlighted "person" icon. (Top Right Corner)



Welcome to the Membership site for Pickleball in Alberta!

*The icon in the top right hand corner of this page takes you to your Member sign in.*

### Step 3.

When you click the icon in Step 2 it will expand as shown below.

Type your email (same as use in TrackitHubas it is the email that was input into the new system)

Click "Forgot Password".

The image shows a login form with the following elements:

- A teal square icon with a white person silhouette at the top right.
- A text input field with a person icon and the placeholder text "Your email here".
- A password input field with a lock icon and the placeholder text "Password".
- A checkbox labeled "Remember me".
- A dark grey button with the text "LOG IN".
- A link labeled "Forgot password" highlighted in yellow.
- A hand-drawn black arrow pointing upwards from below the "Forgot password" link.

### Step 4.

Enter the code characters you see in the caption. Then Click Submit

Note! It will not be the same as what you see in the picture below. Everyone's different.

## RESET PASSWORD

The screenshot shows a 'RESET PASSWORD' form. It has two input fields: '\* Your email' and '\* Code'. The email field contains a redacted email address, and the code field contains a redacted 6-digit code. Below the code field is a CAPTCHA image with the text 'Type the 6 characters you see in the picture' and a 'SUBMIT' button. Handwritten annotations include a yellow highlight on the email field, a yellow highlight on the code field, a yellow highlight on the CAPTCHA image, and a yellow highlight on the 'SUBMIT' button. Arrows point to the email field, the code field, and the 'SUBMIT' button.

### Step 5.

Go to and watch your email account inbox. You will receive the "choose a new password" email. Click on the link in the email. The next screen will say:

RESET YOUR PASSWORD

Enter New Password:

Confirm New Password:

SUBMIT

A new screen will appear:

RESET PASSWORD

Password has been changed successfully.

On the right hand top corner you will see:



Click on it and LOG IN. Type your email address and password

OR if you do not see the ICON:

Hold down the Ctrl button on your keyboard and at the same time clicking the blue link below.

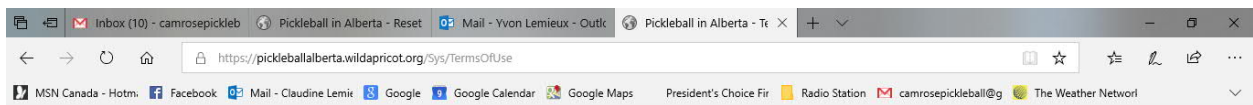
<https://pickleballalberta.wildapricot.org/>

Click on the person icon in the top right corner.



Put in your email address and password you just created and click LOG IN

Next screen, make sure you "Check" I agree to the Term of Use.



Powered by [Wild Apricot](#) Membership Software



Click "Continue"

Next Screen: Click on ICON (right hand top corner), you should see your name. Click "View Profile"

**PICKLEBALL ALBERTA**

Welcome to the Membership site for Pickleball in Alberta!

*The icon in the top right hand corner of this page takes you to your Member sign in.*

This is the new central membership system for pickleball clubs in Alberta. As clubs determine, members will be able to join or renew their memberships using this on-line system.

Members of affiliated clubs (see below) are automatically a member of Pickleball Alberta and Pickleball Canada.

Individuals can join Pickleball Alberta and Pickleball Canada without joining a club, if they choose.

The following clubs are affiliated with Pickleball Alberta and Pickleball Canada. Links are provided to either the Club website, facebook page or primary contact email. Check with clubs for membership sign up or inquiries.

Yvon Lemieux  
[View profile](#)  
[Change password](#)  
[Log out](#)

Next screen: Click "EDIT PROFILE"

**Pickleball in Alberta Memberships**

**MY PROFILE**

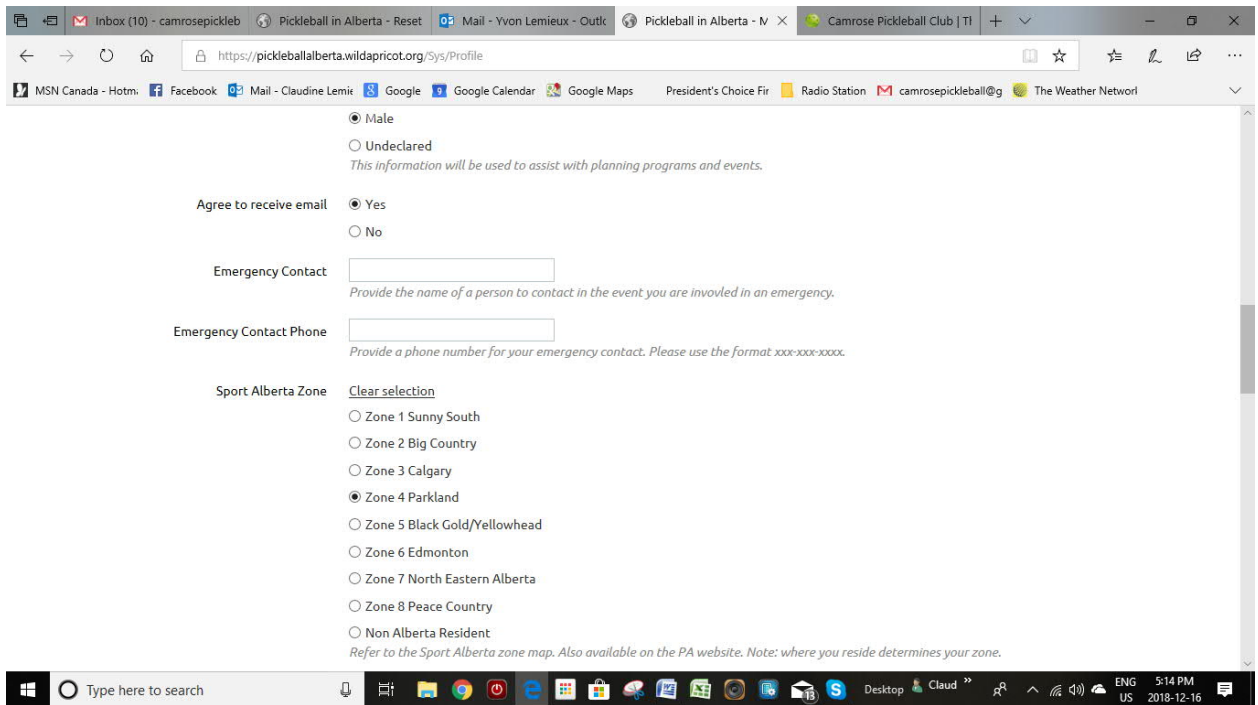
[EDIT PROFILE](#) [My directory profile](#)

[Profile](#) [Privacy](#) [Email subscriptions](#) [Member photo albums](#) [My event registrations](#) [Invoices and payments](#)

MEMBERSHIP DETAILS

Membership level	<b>Regular - \$10.00 (CAD)</b> <i>Subscription period: 1 year, on: May 1st No automatically recurring payments</i>
Membership status	<b>Active</b>
Member since	
Renewal due on	2019-05-01 <i>You can renew starting 2019-03-02</i>

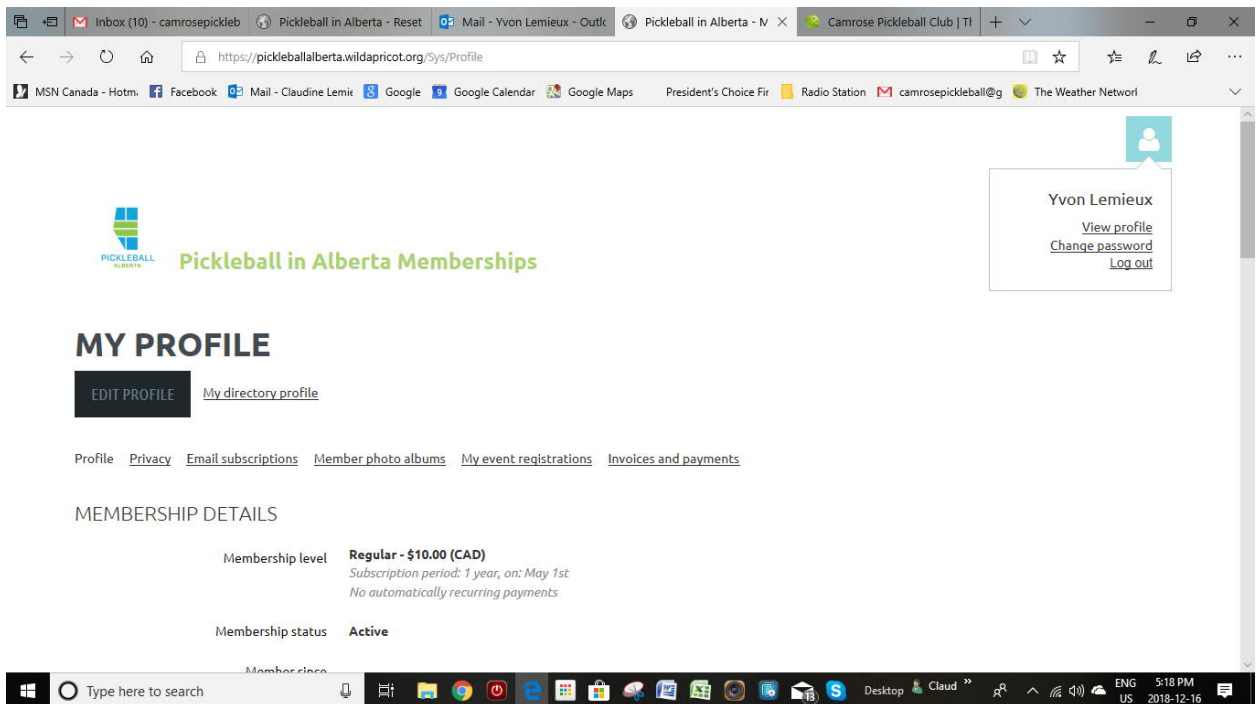
Next Screen: Review the information on your Profile. Update if needed.  
 Make sure: Agree to receive email is checked: Yes (so you can receive your membership renewal)  
 Emergency Contact is completed. Entered your skill level. Etc. Once done,  
 Click: SAVE



Next Screen: Back to "MY PROFILE"

Review the information you just updated. If need to change again, click on "EDIT PROFILE".

TO LOG OUT: Click on ICON (right hand side top corner).




Next Screen: You are done, you can close the window.

However, if you wish to Log In again, just click on the ICON on top right hand corner

Mail - Claudine Lemieux - C    Inbox (10) - camrosepickleb    PA | MEMBERSHIP    Pickleball in Alberta - H

https://pickleballalberta.wildapricot.org/

MSN Canada - Hotm.    Facebook    Mail - Claudine Lemie    Google    Google Calendar    Google Maps    President's Choice Fir    Radio Station    camrosepickleball@g    The Weather Networ



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Type here to search

Mail - Claudine Lemieux - C    Inbox (10) - camrosepickleb    PA | MEMBERSHIP    Pickleball in Alberta - H

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lemieuxclaudine

Password

Remember me

LOG IN

[Forgot password](#)